



MODUL University Vienna is an international private university owned by the Vienna Chamber of Commerce and Industry, the largest provider of private education in Austria. The university campus is located on Kahlenberg, a scenic hill with a spectacular view of the capital of Austria. Since 2007, MODUL University Vienna offers cutting-edge education (BBA, BSc, MSc, MBA and PhD study programs) in the areas of international management, new media technology, public governance, sustainable development, and tourism and hospitality management.

Position Announcement (40h) Sales & Marketing Manager (m/f)

The intended starting date for this full time position is **October 2017**. This position within the Recruiting and Marketing office requires a very strong willingness to travel (worldwide, and up to 50% of the working time).

Job Description

- Development of recruitment strategies in certain target markets
- Providing presentations to prospective students and parents
- Representation of MODUL University Vienna in high schools and at higher education fairs
- Organization of university tours (road shows) and information evenings
- General administration and office management duties

Requirements

- Excellent English and good German skills
- Preferably with a sales & marketing and/or tourism & hospitality management background
- Strong presentation and networking skills as well as a high level of service orientation
- Excellent organizational and communication (written and oral) skills
- Proactive attitude with the ability to work independently and multi-task
- Driving license

We offer

- Independent working environment and flexible working hours
- International team
- Workplace with an unbeatable view

We offer a gross monthly salary starting from € 2.000 with the opportunity for additional remuneration based on incentive payments. Please send your application including letter of motivation and CV to Robert Vukotic via jobs@modul.ac.at

MODUL University Vienna is an equal opportunity employer with a strong commitment to equality and diversity that does not discriminate on the basis of disability, gender or gender expression, sexual orientation, age, social class, national origin, religion, ethnicity, race or color. We especially encourage qualified women and members of minority groups to apply and welcome all applications that can contribute to a diverse working culture.