

# Constitution

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Accredited by the Austrian Accreditation Council on July 12, 2007. Amended by the University Council on the proposal of the University Senate on October 22, 2007, on February 27, 2009, on February 1, 2011, on July 10, 2012, on January 31, 2013, on February 2, 2015, and on May 18, 2015.

## **I. University Board**

§1. The University Board consists of:

- The President
- The Vice-President
- The Managing Director

§2. The President is responsible for directing academic affairs, in particular, the private university's program of teaching and research. The Managing Director is responsible for its commercial management. The members of the University Board have signatory authority over the functions assigned. Resolutions are finalized by a simple majority. The University Board meetings take place on a regular basis.

§3. If prevented from performing their duties, the President is deputised by the Vice-President, the Vice-President by the longest serving Dean and the Managing Director by his or her managing assistant.

§4. The Managing Director is appointed by MODUL University Vienna GmbH. He/she is responsible for all economic, financial and administrative matters, as well as the personnel decisions necessary for daily administrative operations.

§5. The President prepares an annual report on research and teaching activities and presents it to the University Council.

§6. The University Board is particularly responsible for the following functions:

- (1) drafting the university's mission statement
- (2) setting the academic calendar
- (3) approving cross-disciplinary program initiatives

- (4) drafting proposals for resolution by the University Council concerning the establishment and restructuring of organisational units and the introduction, change and discontinuation of study programs following consultation with the University Senate
- (5) preparation and submission of the annual budget and annual financial statements to the University Council
- (6) submitting proposals on the setting of tuition fees
- (7) initiation of quality-assurance measures
- (8) applying for accreditation extension
- (9) drafting proposals for resolutions by the University Council concerning amendments to the statutes following consultation with the University Senate
- (10) approving the content of PR and advertising material
- (11) awarding academic degrees and distinctions
- (12) drafting proposals for resolutions by the University Senate concerning the composition of appointments committees, habilitation, and promotion committees
- (13) approving the members of the admission committees upon recommendation of the Deans
- (14) approving the appointment of new faculty upon the recommendation of the search committees, approving the appointment of external teaching staff upon the recommendation of the Deans or Program Area Directors, and approving the extension of the term of contracts of faculty upon the recommendation of the Department Heads. Administrative staff is appointed by the Managing Director after consultation with the other members of the University Board.
- (15) stipulating the admission criteria for the degree programs at the recommendation of the Deans
- (16) amending the study and examination regulations following consultation with the University Senate
- (17) admitting students at the recommendation of the Deans
- (18) Initiating rules and administrative processes related to the academic affairs of the University. All other rules and administrative processes are initiated by the Managing Director after consultation with the other members of the University Board.

§7. The President and the Vice-President are elected by the University Council based upon the proposal of the University Senate, the President being elected from among the professors. The duration of the President and the Vice-President's term of office is five years, and the term, in any case, ends with the termination of employment at MODUL University Vienna. Re-election is possible.

§8. Upon the University Senate's proposal, the University Council is empowered to discharge the President, the Vice-President or the Managing Director from office, with immediate effect if necessary, on the grounds of justified loss of confidence, serious breach of duty, criminal conviction or lack of physical or mental ability. In the event that the President retires from office, the Vice-President will take over the President's duties until the next election.

§9. In addition to their annual holiday entitlement, the President is entitled to 30 working days leave of absence for research purposes each year. The Vice-President is entitled to 15 working days leave of absence.

## **II. University Council**

§1. The University Council represents the MODUL University Vienna's interests and supports the University Board with the development of MODUL University Vienna.

§2. The University Council consists of the following members:

(1) Ordinary members:

- a. four representatives of the owner
- b. one representative of the tourism industry or a public institution
- c. one representative of another university or research institution

(2) Extraordinary members with an advisory vote:

- a. the President
- b. the Managing Director
- c. the University Council can summon additional members with an advisory vote

§3. The owner's representatives and the tourism industry or public institution's representative are appointed by MODUL University Vienna GmbH for a period of five years. The University Board appoints the representative from another university or research institute for a period of five years. Reappointment is allowed. The appointing parties are obliged to discharge their appointees from office with immediate effect in the event of justified loss of confidence, serious breach of duty, criminal conviction or lack of physical or mental ability. They must also ensure the immediate appointment of a member of the University Council to take their place.

§4. The chairperson of the University Council is elected by the University Council from among its ordinary members by a simple majority.

§5. The University Council has the following functions:

- (1) passing resolutions on the annual budget and annual financial statements
- (2) passing resolutions on amendments to the university's statutes
- (3) passing resolutions on the introduction and discontinuation of courses
- (4) electing the President from among three candidates proposed by the University Senate
- (5) electing the Vice-President from among three candidates proposed by the University Senate
- (6) discharging the President from office on the basis of a proposal by the University Senate
- (7) discharging the Vice-President from office on the basis of a proposal by the University Senate
- (8) discharging the Managing Director from office on the basis of a proposal by the University Senate
- (9) confirming the decisions made by the University Board which have significant economic implications
- (10) passing resolutions on the tuition fees
- (11) serving as the advisory function in the drafting of structural and development plans for the private university

§6. Each member of the University Council is entitled to a vote. The University Council has a quorum if at least 50 % of its members are present when the resolution is voted upon. The University Council passes its resolutions by a simple majority of the votes of the members present when the resolution is voted upon. Abstentions do not count. In the event of a parity of votes, the vote of the chairperson is decisive. The University Council is convened by its chairperson. Each member is entitled to demand that the University Council be convened by the chairperson. The invitation must be sent in writing to the other members. At least one week must elapse between the posting of the invitation and the date on which the meeting of the University Council is held.

### **III. School - Dean**

§1. The study programs offered by MODUL University Vienna are organized by the Undergraduate, Graduate, Professional, and Post-Graduate School. Each study program is assigned to one particular school.

§2. The Deans are the directors of all study programs of a school. The Deans are responsible within the scope of their authority for all matters concerned with instruction within their school. The Deans are elected by the University Senate from among the Full and Associate Professors plus

Senior Lecturers for the undergraduate programs and from among the Full and Associate Professors for all other programs. They are elected for a period of three years. Re-election is permitted.

§3. The Deans' functions are:

- (1) representing the school and the corresponding study programs with respect to the other university bodies
- (2) dealing with the regular affairs of the school and the corresponding study programs
- (3) harmonising the work of the school and the corresponding study programs with the university's development goals
- (4) responsibility for the academic and pedagogical orientation of the school and corresponding study programs in collaboration with the University Board
- (5) assuring the quality of teaching within the school and the corresponding study programs
- (6) ensuring that the teaching program complies with the curriculum
- (7) making decisions on the interruption of studies
- (8) selection of the teaching staff who do not belong to the academic staff
- (9) assigning the teaching staff to the courses following consultation with the department heads
- (10) responsibility for the resources at their disposal
- (11) participation in selecting the students according to the admissions criteria of the respective study programs (see article VIII)
- (12) developing proposals for changes in the admissions criteria of the respective study programs

Chairing School Conferences and Semester Conferences (see Art. VII and VIII)§4. For parts of the study programs that are connected by their content (modules), the Dean can assign the functions named in Art. III §3 lit. 5, 6, 8 and 9 to a Program Area Director. The Program Area Directors are appointed by the Dean from among the faculty with a doctorate.

#### **IV. Academic Departments**

§1. The University Board implements the academic organizational structure of the departments according to the university's development plan. The heads of the departments are, in the framework of their authority, responsible for research and human resource management within their department. The heads of the departments are elected for five years by the respective department's academic staff from among its Full and Associate Professors. Re-election is

permitted. Each member of the academic staff is entitled to one vote. The department has a quorum if at least 50% of its members are present when the resolution is voted upon. The department passes its resolution by a simple majority of the votes of the members present. Abstentions do not count. In the event of a parity of votes, the longest serving member of the academic staff makes the decisive vote.

§2. The department head's functions are:

- (1) representing the department with respect to the other university bodies
- (2) dealing with the regular affairs of the department
- (3) harmonizing the department's activities in the areas of research, services and sustainable development with the university's development goals
- (4) being responsible for the compliance of the department's academic staff with its teaching load in co-operation with the respective Deans and Program Area Directors
- (5) assuring the quality of the department's activities
- (6) responsibility for and supervision of the academic staff assigned to him/her
- (7) responsibility for the resources at their disposal

## **V. University Senate**

§1. The University Senate consists of

- a. six members from and elected by the group of the Full and Associate Professors;
- b. six elected members from and elected by all other faculty members;
- c. three members from and elected by the administrative staff;
- d. one representative of the non-faculty researchers
- e. four student representatives, nominated by the students union (ÖH) at the university;
- f. the members of the University Board

Each member of the University Senate is entitled to a vote, with exception of the members of the University Board (advisory vote). The University Senate has a quorum if at least 50 % of its members entitled to a vote are present when the resolution is voted upon. Unless otherwise stipulated in the university's statutes, the University Senate passes its resolutions by a simple

majority of the votes of the members present when the resolution is voted upon. Abstentions do not count. In the event of a parity of votes, the chairperson makes the decisive vote even if he or she is a member of the University Board. Each member can nominate one substitute member who, in case of absence, can replace him or her. If an elected member of the University Senate leaves the university, the substitute member is automatically promoted to a full member of the senate and can nominate another substitute.

§2. The members in §1 a-d are elected every three years in secret ballot by their respective peers. The Senate has to decide on regulations for the election. For the first election of a Senate, its predecessor can issue such regulations.

§3. The University Senate is chaired by the President.

§4. The University Senate is to be convened in writing by the University Board at least once a year. It is also to be convened if at least six members, stemming from at least two groups (§1 a-f) request this in writing. At least one week must elapse between the posting of the invitation to the University Senate and the date on which the University Senate is held.

§5. The functions include but are not limited to the following:

- (1) to provide information on important developments affecting MODUL University Vienna
- (2) bringing specific issues to the attention of the University Board
- (3) approving, on the nomination of the President, the faculty representatives on promotion, habilitation, and appointments committees, which, in addition to a simple majority of the University Senate, requires a simple majority of the votes of the professors present when the resolution is voted upon
- (4) electing the representatives of faculty on the studies and examinations committee, the equal opportunity employer working party (EOWP), and other committees decided by the University Senate
- (5) Proposing three candidates from among the professors for election as President
- (6) Proposing three candidates from among the professors for election as Vice-President
- (7) Applying to the University Council for the discharge from office of the President or the Vice-President at the end of their term of employment or with immediate effect on the grounds of justified loss of confidence, serious breach of duty, criminal conviction or lack of physical or mental ability.

## **VI. Studies and Examinations Committee**

§1. The studies and examinations committee is responsible for performing the functions assigned in the examination regulations. It consists of 2 professor representatives, 2 other faculty members and 2 student representatives.

§2. The University Senate elects the representatives of the professors and the other faculty on the studies and examinations committee. At its initial meeting, the committee elects one of the two professors as the chairperson.

§3. The duration of the members' term of office are three years. If one of the members of the studies and examinations committee resigns their office, a new member is elected by the University Senate for the rest of the term. Re-election is possible.

§4. The studies and examinations committee is convened by the chairperson and has a quorum if the chairperson and two additional members are present. The studies and examinations committee passes its resolutions with a majority of the valid votes cast. Abstentions count as votes which have not been cast. In the event of a parity of votes, the chairperson makes the decisive vote.

§5. The studies and examinations committee ensures that the examination regulations are complied with and reports regularly to the University Board on the development of the examination results and periods of study. If necessary, the studies and examinations committee formulates suggestions for amendments to the examination regulations.

§6. The studies and examinations committee can be consulted by all students and examiners at the MODUL University Vienna.

§7. Members of the studies and examinations committee can be excluded from dealing with matters that could involve them in a conflict of interests.

§8. The members of the studies and examinations committee can attend all examinations at any time.

§9. The members of the studies and examinations committee are under an oath of confidentiality.

## **VII. School Conference**

§1. Changes in academic regulations of the university, like study regulations, examination regulations, and conduct of examinations are proposed by the School Conference. It serves as a platform for information and as a tool of quality management for the school.

§2. The members of the School Conference are the Dean, all faculty members teaching in any of the study programs covered by the school, the respective Program Managers, and two student representatives. All members of the School Conference have one vote. The Conference can invite informants with an advisory vote.

§3. The School Conference is convened by the Dean and has a quorum if a minimum of three other faculty members are present. The School Conference passes its resolutions with a majority of the valid votes cast. Abstentions count as votes which have not been cast. In the event of a parity of votes, the Dean casts the decisive vote.

### **VIII. Semester Conference**

§1. If stipulated by the Study Regulations, a Semester Conference is held for each study program at the end of every semester. If not stipulated by the Study Regulations, the functions of the Semester Conference are taken by the Dean.

§2. The Semester Conference is the decisive body deciding on a student's termination of enrolment due to academic reasons (which will be executed by the University Board), subsequent readmission to a course, examination reattempts, and the waiving of retake fees in exceptional cases. All further details (criteria and appeal opportunities) are regulated in the Examination Regulations.

§3. The members of the semester conference are the Dean, all members of the teaching staff of the respective semester and study program, and two student representatives. The Dean and each member of the teaching staff have one vote; student representatives only have an advisory vote.

§4. The Semester Conference is convened by the Dean and has a quorum if a minimum of three other members of the teaching staff are present. The Semester Conference passes its resolutions with a majority of the valid votes cast. Abstentions count as votes which have not been cast. In the event of a parity of votes, the Dean makes the decisive vote.

§5. Members of the Semester Conference must recuse themselves for matters that may involve a conflict of interest. All discussions within the Conference are to be treated as confidential.

### **IX. Admissions Committee**

§1. The University Board appoints an admissions committee for the individual study program each year prior to the start of the Fall Semester.

§2. They are composed of at least one representative of the faculty responsible for examining academic qualifications, as well as at least one of representative of the administrative staff who is responsible for examining the formal criteria.

§3. The function of the admissions committee is to assess the applications for positions at the university according to the stipulated academic and formal criteria.

§4. If necessary, a ranking system with waiting lists is to be applied.

§5. There is no right of appeal against the decisions made by the Admissions Committee.

§6. The President is responsible for the formal admission of students.

## **X. Equal Opportunity Employer Working Party (EOWP)**

§1. The EOWP consist of 5 staff members which are elected by the University Senate for a period of two years. At least two of the members have to be women. The EOWP elects one of its members as its chair (Diversity Manager) by simple majority; he or she acts as the coordinator of its actions and as the primary contact person for requests from outside. Additionally, a Commissioner for Persons with Disabilities will serve as the primary contact person for issues of disability. The Commissioner is elected by simple majority.

§2. The EOWP proposes to the University Senate an Affirmative Action Plan for Managing Diversity and the Advancement of Women and monitors, after its approval, the plan's compliance.

§3. The party proposes to the University Senate the Guidelines about the procedure for students with special needs and implements the Guidelines approved by the University Senate.

## **XI. Election of Student Representatives**

§1. The student representatives are elected according to the regulations of the Austrian Hochschulrinnen und Hochschülerschaftsgesetz in the current version.

## **XII. Appointment Procedure for Academic Staff**

§1. Each post at the academic establishment is to be publicly advertised by the University Board within Austria and abroad. Prior to being published, every tender has to be reviewed by the Diversity Manager. The period during which the post is to be advertised must be at least three weeks. For Junior Researchers and Assistant Professors, the Department Head in question will

prepare a report on the procedure for advertising the post (advertising text, media and period during which the post is to be advertised, statement of the diversity manager) and a justified recommendation to the President regarding appointment. For Junior Researchers, the Dean of the PhD-School will prepare a report on the procedure for advertising the post (containing the advertising text, the medium of dissemination, and the period during which the post has been advertised, and the statement of the Diversity Manager), as well as a justified recommendation to the President regarding the appointment. For Assistant Professors, the respective Department Head will assume this task. The President selects a candidate and makes the appointment.

§2. In the case of the appointment of Full Professors and Associate Professors, the applicants who fulfil the formal and academic requirements must attend an appointments committee hearing. If necessary, the appointments committee can insist on an example class or lecture. The appointments committee must announce to the President which applicants they would shortlist for selection.

§3. The members of the appointments committee must assess the suitability of the shortlisted applicants for the advertised post of Full Professor or Associate Professor and prepare a report on this. In particular, they must judge whether applicants possess the high level of academic and professional qualifications required for the advertised post (e.g. habilitation or equivalent proof).

§4. The appointments committee must provide all shortlisted applicants with the opportunity to present themselves in an appropriate manner at least to the department and staff in the related academic areas.

§5. On the basis of the reports and opinions, the appointments committee prepares a justified appointment proposal containing up to three applicants who are deemed most suitable for the post according to the appointments committee's requirements. Special reasons must be stated for a proposal containing fewer than three candidates.

§6. The President makes a selection from the appointment proposal, but can refer back to the appointments committee if the proposal does not include the most suitable applicants. The successful candidate is appointed by the President.

§7. Upon signing their contract of employment with MODUL University Vienna, the Full Professor or Associate Professor acquires the MODUL University Vienna teaching licence (*venia docendi*) for the subject for which they have been appointed. They are required to use the title 'Full Professor' or 'Associate Professor' with the suffix 'at the private university'.

§8. The MODUL University Vienna teaching licence (*venia docendi*) of a Full or Associate Professor expires when he/she does not execute teaching activities.

### **XIII. Appointments Committee**

§1. Each appointments committee consists of three Full Professors, one Associate Professor, one other member of the faculty, and one student representative.

§2. The function of the appointments committee is to conduct the appointments procedure for Full Professors or Associate Professors.

§3. The University Senate, at the proposal of the University Board, elects the professor representatives, the representatives of the other academic teaching establishment, as well as the chairperson of the appointments committee. In the event that the appointments committee is not elected, the President must submit an alternative proposal as soon as possible. The student member is nominated by the university's student representatives.

§4. The committee reaches its decision on the basis of the reports and opinions of its members and external assessors. A minimum of three external assessors must be commissioned by the committee to evaluate the research and scholarly performance of the candidate in a written report. Additional internal or external assessors may be invited by the committee to assess other areas of activities. Each member of the committee is entitled to a vote. Internal or external assessors nominated by the committee are required to submit a written report and are not considered as members of the committee. The committee has a quorum if at least two thirds of its members are present when the resolution is put to a vote. The committee passes its resolutions by a simple majority of the votes of the members present when the resolution is voted upon. Voting is done by ballot. Abstentions do not count. The committee is convened by its chairperson. The invitation must be sent in writing to the other members. At least one week must elapse between the posting of the invitation and the date on which the constituent meeting of the committee is held.

### **XIV. Habilitation and Promotion Committees**

§1. For a member of the academic staff with a doctorate who is particularly distinguished in the field of research and teaching, the President of MODUL University Vienna, on application and after following a habilitation procedure, can grant a MODUL University Vienna teaching licence (*venia docendi*) for an entire academic subject area. The teaching licence applied for must fall within the scope of MODUL University Vienna's area of specialization or usefully complement this. The granting of the teaching licence is associated with the right to practice academic teaching freely at MODUL University Vienna using its facilities, as well as to supervise and assess academic theses.

§2. Any member of the academic staff with the rank of Associate Professor whose high level of performance and contributions to the mission of the University can, upon application and

following an evaluation procedure, be granted promotion to the title of Full Professor by the President of MODUL University Vienna.

§3. The application for the granting of the teaching licence or for being promoted to Full Professor is to be addressed to the President. The President must initiate the election of a habilitation or promotion committee with the authority to make recommendations. The President must propose three Full Professors, one Associate Professor, and one Assistant Professor or Senior Lecturer for the committee. Student representatives are entitled to appoint one member who can only vote on the teaching qualification of the applicant.

§4. The University Senate, based upon the nomination of the President, approves the habilitation or promotion committee and its chairperson. In the event that a committee is not approved, the President must submit an alternative proposal as soon as possible.

§5. The committee reaches its decision on the basis of the reports and opinions, as outlined in the guidelines for habilitation and promotion committees, which are decided on by the University Senate. However, a minimum of three external assessors must be commissioned by the committee to evaluate the research and scholarly performance of the candidate in a written report. Additional internal or external assessors may be invited by the committee to assess other areas of activities. Each member of the committee is entitled to a vote. Internal or external assessors nominated by the committee are required to submit a written report and are not considered as members of the committee. The committee has a quorum if at least two thirds of its members are present when the resolution is put to a vote. The committee passes its resolutions by a simple majority of the votes of the members present when the resolution is voted upon. Voting is done by ballot. Abstentions do not count. In the event of a parity of votes, the resolution is rejected. The committee is convened by its chairperson. The invitation must be sent in writing to the other members. At least one week must elapse between the posting of the invitation and the date on which the constituent meeting of the committee is held.

§6. More detailed guidelines regarding the process and the criteria for qualification can be passed by the University Senate.

§7. The President decides on the application for the granting of the teaching licence or promotion on the basis of the recommendation of the habilitation or promotion committee. There is no ordinary right of appeal against this decision.

§8. The President must reject a recommendation by the committee if important principles of the procedure were infringed.

§9. The successful completion of the habilitation procedure entitles the applicant to use the professional title Associate Professor as long as they remain employed by the university, thereafter 'Privatdozent'. The title Associate Professor or Privatdozent is to be used together with

the suffix 'at the private university'. The granting of the MODUL University Vienna teaching licence (venia docendi) neither establishes an employment relationship nor alters any existing employment relationship with MODUL University Vienna.

§10. The successful completion of the promotion procedure entitles the applicant to use the professional title of Full Professor as long as he or she remains employed by the university. The title Full Professor is to be used together with the suffix 'at the private university MODUL University Vienna.' The right to use the title of Full Professor does not automatically alter an existing employment relationship with MODUL University Vienna.

## **XV. Supervision and Assessment of Undergraduate and Postgraduate Theses**

§1. All academic staff and external lecturers may take on the supervision and assessment of bachelor and master theses. However, the supervision of a bachelor or master thesis by external lecturers or by academic staff without a doctorate requires the approval and assessment of the Dean in question.

§2. The supervision and assessment of a dissertation has to be effected by academic staff or external lecturers with a habilitation or an equivalent qualification. The supervision of a dissertation by an external lecturer requires the consent of the respective Dean.

## **XVI. Policy on Honorary Awards**

§1. The University Board may, with the consent of the University Senate and after consultation with the University Council, confer honorary awards and titles.

- 1) The university may confer the degree of honorary doctor (Doktor honoris causa, Dr h.c.) upon people who have made an outstanding contribution through scholarly achievements, who have contributed in a significant way to disciplines of interest to MODUL University Vienna, and who, through their work, have a relationship to MODUL University Vienna. The honorary doctor title will be awarded in an area relevant to MODUL University Vienna's academic disciplines.
- 2) The university may confer the title of honorary senator upon people who have earned recognition through special measures to MODUL University Vienna, and by aiding in the development of their scientific field. This title, apart from purely scholarly honors, is the highest award conferred by MODUL University Vienna. Honorees have to be resolute in

their extraordinary and long-term commitment to the academic and cultural mission of MODUL University Vienna.

- 3) The university may confer the title of honorary citizen upon people who have performed acts of exceptional merit in respect to the design and furnishing of MODUL University Vienna.
- 4) The University can confer an honorary university ring upon people who have either made a significant academic contribution to any of MODUL University Vienna's disciplines or who have performed merit in respect to the development of MODUL University Vienna. The honorary university ring can only be awarded once a year and can also be awarded to representatives of companies.
- 5) The university may re-confer an academic title upon people, especially on the occasion of the fiftieth anniversary of the day the title was first awarded, who have earned this recognition through outstanding scholarly achievements or through a special relationship to their alma mater - MODUL University Vienna.

§2. Applications to confer an honor, in accordance with these guidelines (Article XIV), must be submitted in writing to the University Board. Members of the university council, the University Board, as well as the department heads at MODUL University Vienna are eligible to submit an application.

§3. The honorees listed in §1 lit. 1-4 are entitled to use the title conferred upon them in their daily business and professional lives. To keep a record of names, titles, dates and the duration of the honors, a book of honors will be maintained by the office of the President of MODUL University Vienna.

§4. The re-conferring of an academic title, as well as the conferring of an honorary doctorate, honorary senator, honorary citizen title or the honorary university ring will be performed during an academic ceremony. The honoree will receive a diploma signed by the President and stamped with the official seal of MODUL University Vienna.

§5. With a two-thirds majority vote the University Senate may recall the University Board's decision to confer an honorary title on an honoree that through subsequent actions proves unworthy of the honor. The diploma will be revoked, and the registration in the book of honors will be deleted.

§6. Provisions will be made in the budget of MODUL University Vienna to cover the costs of bestowing honorary medals and diplomas as proposed in §1.

## **XVII. Guidelines for the Dedication of Rooms**

§1. The University Board may, after consultation with the University Senate and the university council, dedicate a room in a person's honor.

- 1) The university may place honorary plaques in bronze, silver or gold in honor of natural people or legal personalities who have contributed to MODUL University Vienna, its organizational units, or its students through material support, or who have performed great acts of service to the university as an intuition and in a significant way supported the scholarly achievements of the university.
- 2) The university may dedicate buildings as well as rooms of any kind (e.g., lecture halls and seminar rooms). The dedication may make use of the name of a living or deceased natural person or legal personality, or the name may include words that describe a specific event.
- 3) The university may dedicate buildings and establish monuments in honor of deceased persons who worked at MODUL University Vienna, and whose reputation for outstanding scholarly achievements continues to be celebrated. Monuments of living persons are not permitted. The earliest a monument can be established is 5 years after the person's death. Plaques in honor of specific groups of people or functionaries of MODUL University Vienna, or to recognize a specific event in the history of the university are not considered monuments in the sense of §1 lit. 2.

§2. Applications for dedications as laid out in the guidelines (Article XIV) must be submitted in writing to the University Board. Members of the university council, the University Board, as well as the department heads of MODUL University Vienna are eligible to submit an application.

§3. Provisions will be made in the budget of MODUL University Vienna to cover the costs of bestowing honorary medals and diplomas as proposed in §1 lit. 1-2. To cover additional costs incurred (in particular those stemming from §1 lit. 3) the applicant should submit a financing proposal.